



**Family Violence Prevention Services, Inc.
Battered Women and Children's Shelter**

7911 Broadway / San Antonio, Texas / 78209 / Phone. (210) 930-3669 x. 2217 / FAX (210) 821-6194

THIRD PARTY FUNDRAISING FORM

This form serves as an agreement between the fundraiser and FVPS, The Battered Women and Children's Shelter for the purpose of setting forth the terms and conditions of our partnership in respect to the fundraising event described below. Please scan or mail to FVPS for approval.

Name: _____

Event Host: _____

Please circle type of fundraiser: Monetary, Non-Monetary or Both

Contact Name: _____

Contact Phone Number: _____ Contact Email: _____

Contact Address: _____

EVENT

Event Date: _____ Event Time: _____ Duration: _____

Web Address (if available) _____

Event Location and Street Address: _____

Event Description: _____

What is the goal for gross revenue? _____

What percentage will benefit FVPS? _____

Anticipated date of *payment or donation drop off* to FVPS? _____

All Non-Monetary Donations should be dropped off at 2617 N Main SATX 78212

Monetary Donations should be mailed to 7911 Broadway SATX 78209 or an FVPS representative can be present to receive at event.

What type of assistance would you want from FVPS? _____

PUBLICITY

WE ENCOURAGE YOU TO TAG US ON SOCIAL MEDIA:

Facebook: FVPS, The Battered Women and Children’s Shelter

Instagram: Family_violence7911

Twitter: @FamilyViolence7

PLEASE PROVIDE FVPS COPIES OF ALL MARKETING MATERIAL FOR APPROVAL

Please describe how this event will be publicized: _____

Do you need a copy of FVPS Logo? If so, how do you plan on using the agency’s image (name and logo)?

Will media be involved? _____

POTENTIAL SPONSORS AND UNDERWRITERS

List all companies you will approach and why: _____

I have read and will comply with third party event guidelines

Signature of event organizer

Date

Please return to:

Blanca Uribe, Director of External Affairs and Volunteer Relations

Phone: (210) 930-3669 Ext 2217

Email: Blanca.Uribe@fvps.org

<i>For FVPS Office Use Only</i>	
Approved by:	Date: _____
Remarks:	