



**Family Violence Prevention Services, Inc.**  
**The Battered Women and Children's Shelter**  
7911 Broadway San Antonio TX 78209 / Phone (210) 930.3669 x 2217

**SPEAKER REQUEST FORM**

We ask that you submit your request at least three weeks prior to event date.  
Speaker requests are subject to FVPS approval.

Organization Requesting Speaker: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_ Allotted time: \_\_\_\_\_

Event Type:

Conference/Summit       Reception       Meeting       Media/Press Interview  
 Webinar       Roundtable       Briefing       Other: \_\_\_\_\_

Event Location and Street Address: \_\_\_\_\_

Topic(s): \_\_\_\_\_

Audience (Size & Profile): \_\_\_\_\_

Name(s) of other(s) invited to speak:  
\_\_\_\_\_  
\_\_\_\_\_

**Please return to:**

**Blanca Uribe**

**Director of External Affairs**

**Phone:** (210) 930- 3669 Ext 2217 **Fax number:** (210) 821-6194

**Email:** [Blanca.Uribe@fvps.org](mailto:Blanca.Uribe@fvps.org)

*For FVPS Office Use Only*

**Approved by:**

**Date:**

**Remarks:**