



**Family Violence Prevention Services, Inc.
Battered Women and Children's Shelter**

7911 Broadway / San Antonio, Texas / 78209 / Phone. (210) 930-3669 x. 1232 / FAX (210) 821-6194
e-mail: andrea.garcia@fvps.org - www.fvps.org

Internship Application Form

The goal of the Family Violence Prevention Services, Inc. (FVPS) **Undergraduate Student Internship Program** is to provide undergraduates an opportunity to gain practical experience by interning in various areas throughout the Shelter. Interns will work as closely as possible with their assigned area staff person, but should understand that **confidentiality issues will limit the amount of direct contact you have with our clients.**

Requesting placement for: Fall Spring Summer year: / /
(dd/mm/yyyy)

First Name: _____ Last Name: _____ MI: _____
(Print Clearly) (Print Clearly)

Home Address: _____

City: _____ State: _____ Zip: _____ Phone #: () _____ - _____

E-mail Address: _____ SSA Number: _____ - _____ - _____
(example@att.net)

School You're Attending: _____
(Please Print)

TX Driver's License Number/State ID Number: _____ Expiration Date: / /
(dd/mm/yyyy)

Your Major: Counseling Social Work Other _____

Your Minor: Counseling Social Work Other _____

How many hours do you need to complete? _____ by _____/_____/_____

Can you make a commitment of at least 3 months? Yes No

Which client populations are of interest?: Women Men Children Teens
 Substance Abuse Batterers Homeless

Which days of the week are you available? Monday Tuesday Wednesday Thursday
 Friday Saturday Sunday

When do you anticipate being available?: Mornings Afternoons Evenings

Which languages do you speak fluently?: English Spanish Other: _____

Please Mark Your Area of Interest:

Shelter Management: provide service and protection to women and children at the emergency shelter. Attend to immediate needs of new residents, assist residents with daily needs, handle crisis calls, intakes and be available to help in other areas like in the nursery or kitchen.

External Affairs: Inform our community about domestic violence issues and Agency's services by making presentations, assisting with events, and staffing FVPS information booths at health fairs, festivals, and special events.

Children's Services: The intern will be asked to assist with services plans, intakes, reports, mentoring, after school programming that may include therapeutic, educational and physical activities and Nursery assistance with 0-4 yrs.

Substance Abuse Intervention Program -- Youth: Provides school-based psycho educational groups to at-risk adolescents. Locations and hours vary.

Violence Intervention Program: The Intern will complete new client intake procedure and follow up calls upon completion of program. Additional duties may include: Assist with in kind donations and provide receipts to donors. Assist clients with completing the registration process.

Celebrating Families: Clients referred by Bexar County Family Drug Court and/or Child Protective Services attend this 16-week Program as they work toward reunification and breaking the cycle of chemical dependency, abuse, and domestic violence located at 117 W. Mistletoe. M, T, W, TH from 4:30-8:30. Undergraduate Students facilitate in psycho-educational group settings and also have the opportunity to complete hours in office and participate in outside events.

Please Email/FAX Application to: Andrea Garcia, Volunteer Support and Community Relations Specialist, (210) 930-3669 x. 1232 or FAX (210) 821-6194

© 2011 FVPS, Inc.

Interview, criminal history background check, and orientation required for placement.
Submission of application and completion of interview does not guarantee placement.

(PG#2)